

Emeritus Professorships and Honorary Fellowships

The honorary award nomination process must be treated in the strictest confidence and without reference to the person nominated. In most cases, the process is completely internal to the University. Where it is necessary to obtain references or supporting documentation from external sources, please ensure that the parties concerned undertake to respect the confidentiality of the process.



THE UNIVERSITY OF
WAIKATO
Te Whare Wānanga o Waikato

EMERITUS PROFESSORSHIP CRITERIA

Following consultation with the Academic Board, the Vice-Chancellor may award the title of Emeritus Professor to any person who

- a) has held a professorship at the University for a period of at least five years, and whose career as a full-time employee of the University of Waikato has concluded, and
- b) has made a substantial and exemplary contribution to the University, and
- c) has demonstrated outstanding academic leadership, through activities such as a strong publication record, graduate supervision, innovation and entrepreneurship, and
- d) has international credibility within his or her academic field.

In exceptional cases, the Vice-Chancellor may recommend for this award a person who has held a professorship for fewer than five years and/or who remains in post as either a part-time employee of, or contractor to, the University.

HONORARY FELLOWSHIP CRITERIA

Following consultation with the Academic Board, the Vice-Chancellor may award the title of Honorary Fellow to any person who

- a) has been a member of the academic staff of the University for a period of at least five years, and whose career as a full-time employee of the University of Waikato has concluded, and
- b) has made a substantial and exemplary contribution to the University, and
- c) has demonstrated outstanding leadership in his or her role, and
- d) has national or international credibility within his or her academic field.

In exceptional cases, the Vice-Chancellor may recommend for this award a person who has been a member of the academic staff for fewer than five years and/or who remains in post as either a part-time employee of, or contractor to, the University.

NOMINATION AND SUPPORTING EVIDENCE

A nomination comprises a short statement (approximately two A4 pages or 2,000 words) setting out the grounds on which the award is proposed. The statement should address the relevant criteria listed above. If the nomination is successful, information from this section may be used in association with the announcement of any honour awarded.

A copy of the nominee's curriculum vitae (including a publication/research record, if relevant) should accompany the nomination.

All nominations must be signed by a University of Waikato staff member, who will be considered to be the nominator.

Send the completed nomination and attachments, marked **CONFIDENTIAL**, to:

Tracy Pilet
Manager Policy and Governance