

**THE UNIVERSITY OF WAIKATO
TE WHARE WĀNANGA O WAIKATO**

ACADEMIC BOARD

Minutes of the meeting held on 27 July 2023 (Part 1)

Present: Professor A Jones (Chair), Dr A Alvarez-Jimenez, Dr K Barbour, Professor M Barbour, Ms M Blake, Associate Professor T Bowell, Associate Professor J Bowen, Dr A Brennan, Professor K Bryan, Ms J Campion, Professor B Cowie, Associate Professor S Dillon, Dr K Edmonds, Dr T Edwards, Associate Professor W Fox-Turnbull, Dr J Gibb, Professor M Harcourt, Professor A Hinze, Professor G Holmes, Professor B James, M Jordan-Tong, Ms K Kaur, Dr J Kingsbury, Professor J Lane, Professor R Longhurst, Associate Professor M Low, Ms G Millar, Mr N Moeono, Associate Professor J Mullarney, Professor M Parsons, Associate Professor K Petrie, Ms M Scaletti, Dr A Stewart, Professor A Strutt, Ms L Swears, Dr S Tiakiwai.

In attendance: Mrs R Alexander, Mr B McGibbon

Secretariat: Mr T O'Brien, Ms A Beardsmore

23.34 APOLOGIES

Received

Apologies for absence from Mr M Bolger, Ms K Clarkson, Professor E Collins, Associate Professor T Daya-Winterbotton, Professor M Duke, Dr D Forbes, Professor M Garry, Dr K Hébert-Losier, Dr K Hemi, Associate Professor T Keegan, Professor P Leman, Ms S McLean, Professor N Quigley, Dr S Peel, Professor K Perszyk, Professor S Peters, Professor F Scrimgeour, Professor N Starkey, Ms K Watene-Hakaria, Mr P Te Whau, and Ms L Thebe.

23.35 CONFIRMATION OF THE MINUTES OF THE MEETING (PART 1) HELD ON 26 APRIL 2023

Confirmed

The minutes of the meeting (Part 1) held on 26 April 2023, as set out in document 23/224a.

23.36 REPORT OF THE VICE-CHANCELLOR (PART 1)

Received

The report of the Vice-Chancellor (Part 1), as set out in document 23/225a.

23.37 REPORTS OF COUNCIL

Received

The reports of the 2 May 2023 and 27 June 2023 meetings of Council, as set out in documents 23/226 and 23/227.

Reported

That Council resolved to recommend to the Academic Board that the University's existing Academic Integrity module be made compulsory for all students.

Noted in discussion

1. That Michelle Blake would be commencing as the staff representative on Council with effect from 1 August 2023.
2. That support had been expressed for making the Academic Integrity module compulsory for students. Further work would be required to understand how this module might be integrated, particularly with respect to existing academic integrity course components. A paper on this would be developed and circulated for consideration at a future meeting of the Academic Board.

23.38 REPORT OF THE EDUCATION COMMITTEE

Received

The report of the Education Committee meeting held on 11 July 2023, as set out in document 23/228.

Noted in discussion

1. That an update on the Disability Action Plan had been provided to the Tertiary Education Commission, and a steering group had been put in place to monitor progress against the goals of the plan.
2. That the Universities New Zealand Committee on University Academic Programmes (CUAP) would be piloting having three rounds for the submission of academic development proposals in 2024. The first round would be used as an opportunity to submit academic development proposals that were already well progressed or of strategic importance.
3. That all the University of Waikato's Round One 2023 Academic Developments had been approved by CUAP. Thanks were expressed to everyone who had contributed to these significant pieces of work, particularly colleagues in the Academic Office.
4. That the Flexi Review was progressing in accordance with the published timeline for this project and a review report was currently being drafted.

23.39 REPORT OF THE RESEARCH COMMITTEE

Received

The report of the Research Committee meeting held on 28 June 2023, as set out in document 23/229.

Noted in discussion

1. That colleagues were encouraged to support discussions on the importance of profiling research content on our webpages.
2. That the handover of the old NIWA building had catalysed discussion on the concept of developing a research collaboration hub, and there had been strong support for this idea. Discussions on how this might happen were still at a very early stage.

23.40 REPORTS OF THE MĀORI ACADEMIC BOARD OF STUDIES

Received

The reports of the Māori Academic Board of Studies meetings held on 8 March 2023 and 3 May 2023, as set out in documents 23/230 and 23/231.

23.41 REPORTS OF THE PACIFIC STRATEGIC COMMITTEE

Received

The reports of the Pacific Strategic Committee meetings held on 27 April 2023 and 15 June 2023, as set out in documents 23/232 and 23/233.

23.42 REPORTS OF THE DIVISIONAL BOARDS

Received

The reports of the Divisional Board meetings held 1-5 May 2023 and 29 May–2 June 2023, as set out in documents 23/234 - 23/237.

23.43 ACADEMIC DEVELOPMENTS ROUND TWO 2023

Reported

That the Round Two Academic Development proposals had been sent to relevant business units across the University for strategic and resource implications. No feedback had been received.

Received

The current list of proposals for Round Two 2023, as set out in document 22/445 (revised 19 July 2023).

Noted in discussion

Introduction of a Master of Professional Practice in Behaviour Analysis (23/54d)

That a 60 point practicum paper for this programme had been executively approved by the Pro Vice-Chancellor Teaching and Learning.

Resolved

1. To approve the following Round Two 2023 Category 1-5 proposals:

- a. Introduction of a minor in Practical Maths and Stats, as set out in document 23/54a.
 - b. Introduction of a Master of Professional Practice in Behaviour Analysis, as set out in document 23/54d.
 - c. Introduction of a major in Human Rights, as set out in document 23/54e.
 - d. Introduction of a Bachelor of Global Studies, as set out in document 23/54f.
 - e. Introduction of a major in Leadership, as set out in document 23/54h.
 - f. Introduction of a Master of Midwifery Practice, as set out in document 23/54i.
2. To approve the following Round Two 2023 Category 6-9 proposal:
 - a. Rename the graduate subject 'Statistics' to 'Data Analytics', as set out in document 23/55a.

23.44 CATEGORY C, DELETION AND CDF CORE PAPER PROPOSALS

Received

The list of Category C proposals signalled to date, as set out in document 23/16 (revised 11 July 2023).

Noted in discussion

That thanks were expressed to everyone who had contributed to these proposals.

Resolved

1. To approve the 19 Category C proposals, as set out in documents 23/120a-h, 23/120j-n, 23/120q-s and 23/169a-c.
2. To approval the two Deletion proposals, as set out in documents 23/159a-b.
3. To approve the Disciplinary Foundations, Cultural Perspectives and Work-Integrated Learning regulations, as set out in documents 23/161a-c, 23/162a-c and 23/163.

23.45 CYCLE 6 ACADEMIC AUDIT

Received

An update on the Cycle 6 Academic Audit, as set out in document 23/215, noting that:

1. The [Cycle 6 Academic Audit self-review report](#) was submitted to the Academic Quality Agency for New Zealand Universities on 15 May 2023.
2. The University would host as external audit panel on the week of 4 September 2023.

Noted in discussion

1. That some of this Board's members might be asked to participate in meetings with the external audit panel. The audit panel would be chaired by Adjunct Professor David Crabbe and the panel would consist of a Māori member, a New Zealand based member, an international member, and a recent graduate student.
2. That the panel had requested a significant amount of additional information and a response to this request was being co-ordinated.
3. That the work of everyone who had contributed to the audit, to date, had been acknowledged.

23.46 ACADEMIC QUALITY COMMITTEE ANNUAL REPORT

Received

The Academic Quality Committee 2022 annual report, as set out in document 23/94.

23.47 INTERNATIONAL GUARANTEED CREDIT AGREEMENT (GCA)

Reported

1. That the Chair of the Education Committee executively approved an amendment to the Guaranteed Credit Agreement between the School of Engineering and Northern Consortium United Kingdom (NCUK)
2. That a copy of this revised agreement would be made available on Raiser's Edge or My Waikato, or by contacting the Partnerships team at global@waikato.ac.nz.

23.48 EXECUTIVE APPROVALS

Reported

That the Chair of the Academic Board executively approved amendments to the academic entry requirements for:

1. Students from Vietnam enrolling in the Certificate of Attainment in Foundation Studies.
2. NCUK International Foundation Year graduates progressing to Year 1 of a University of Waikato Bachelor's degree.

23.49 DATE OF NEXT MEETING

Reported

That the next meeting of the Academic Board would be held on 28 September 2023 at 2.10pm.

AGENDA PART TWO – CONFIDENTIAL

Resolved

That the public be excluded from this meeting to allow consideration of the following items:

1. Minutes (Part 2) of the Academic Board meeting of 26 April 2023
2. Report of the Vice-Chancellor (Part 2)
3. Honorary Award

The interests protected under the Local Government Information and Meetings Act 1987 and/or the Official Information Act 1982 which would be prejudiced by the public conduct of these proceedings were:

Item 1 affected material previously dealt with in a meeting from which the public was excluded.

Item 2 affected the disclosure or use of official information for improper gain or advantage and to protect the commercial interests of the University.

Item 3 affected the privacy of natural persons.

Alison Beardsmore
Tim O'Brien
Academic Office
28 July 2023