

THE UNIVERSITY OF WAIKATO
TE WHARE WĀNANGA O WAIKATO

ACADEMIC BOARD

Minutes of the meeting held on Tuesday 17 June 2014

- Present:** Professor R Crawford (Chair), Professor B Barton, Professor N Boister, Professor C Branson, Professor K Broughan, Dr A Campbell, Professor B Clarkson, Ms B Cooper, Associate Professor W Drewery, Professor A Gillespie, Mr R Hallett, Professor R Hannah, Ms L Hines, Dr A Hinze, Professor G Holmes, Dr D Johnson, Professor A Jones, Dr A Kingsbury, Dr J Lane, Mr A Letcher, Professor R Longhurst, Dr D Marsh, Professor R Moltzen, Ms S Morrison, Professor B Morse, Ms S Nock, Mr N Orr, Mr W Phee, Dr K Reddy, Mr M Savage, Dr M Schoenberger-Orgad, Professor L Smith, Mr B Tangiora, Mr J Tuaupiki, Professor K Weaver, Mr R West and Professor M Wilson.
- Secretariat:** Ms M Jordan-Tong and Ms R Boyer-Willisson
- In attendance:** Ms A Drake and Ms H Pridmore

14.33 APOLOGIES

Received

Apologies for absence from Ms C Blickem, Dr T Bowell, Dr K Bryan, Mr D Harrison, Professor D Hodgetts, Associate Professor S Jones, Professor R Moltzen, Associate Professor J Tressler, and Associate Professor E Weymes.

14.34 CONFIRMATION OF THE MINUTES OF THE MEETING HELD ON 29 APRIL 2014

Confirmed

The minutes of the meeting held on 29 April 2014, as set out in document 14/302a.

14.35 REPORT OF THE VICE-CHANCELLOR

Received

The report of the Vice-Chancellor (Part 1), as set out in document 14/303a.

14.36 MATTERS RAISED BY STUDENT MEMBERS

eLearning - Panopto

1. That the student representatives of the Academic Board had made a submission to Faculty Boards on the use of Panopto.

Noted in discussion

1. That the document was in the process of being drafted and would come back to Academic Board after further development.
2. That National Institute of Water and Atmospheric Research (NIWA) had expressed interest in the establishment of a Graduate School.
3. That the document would provide principles for the establishment of a Graduate School.
4. That the Graduate Schools would be linked to faculties, and possibly to research institutes.
5. That it was not anticipated that scholarship funds would be redirected to Graduate Schools.

Resolved

Support in principle for the Principles, Guidelines and Processes for the Establishment and Management of Graduate Schools, as set out in document 14/279, subject to minor changes, and for these to be considered through the academic committee approval process.

14.40 REPORT OF THE EDUCATION COMMITTEE**Considered**

The report and recommendations of the Education Committee, as set out in document 14/305, in relation to the following items:

1. Constitution of the Admission Appeals Committee
2. Principles, Guidelines and Processes for Graduate Schools
3. Prescriptions 2015
4. Significant Academic Developments (SADs)
5. Evaluation of Teaching and Papers Policy

Resolved

1. Approval of the following Category C and Specialisation proposals:
 - (a) Amendments to the re-entry rules for Teacher Education qualifications, as set out in document 13/499i.
 - (b) Amendment to the compulsory papers for History for BA(Hons), BSocSc(Hons, MA and MSocSc, as set out in document 14/230a.
 - (c) Amendments to the requirements for the Ethics major for the BA and BSocSc, as set out in document 14/230b.
 - (d) Amendments to the requirements for the Public Policy major for the BSocSc(Hons) and PGDip, as set out in document 14/230c.
 - (e) Amendments to the requirements for New Zealand Studies as a supporting subject for the BA, as set out in document 14/230d.
 - (f) Deletion of Computer Technology as a subject for the Graduate Diploma, as set out in document 14/230e.
 - (g) Amendment to include the compulsory papers for the Master of Cyber Security in the Computer Science prescriptions for papers, as set out in document 14/230f.
 - (h) Amendment to the subject entries for Computer Science, Mathematics and Statistics to include MSc(Research) as an available option, as set out in document 14/230g.
 - (i) Amendments to the BSpLS regulations to stipulate specific compulsory papers, as set out in document 14/230h.

2. Education Committee, Research Committee and Faculty Board feedback on the Report on the Implementation of the Scholarships Framework, as set out in document 14/282.

Noted in discussion

1. That, in response to Research Committee feedback, it was noted that no New Zealand university offered four-year scholarships for PhD students.
2. That the University had a pool of funding available for PhD completion scholarships. However, if PhD scholarships were increased from 3 years to 3.5 years, there would be around six fewer able to be offered each year.
3. That there was a consensus that more flexibility was required with regard to taught postgraduate and masters research scholarships, so that the two scholarships can be managed together and allocations made from a total pool. Further work would be required by Scholarships Committee members and the Deans with regard to allocation.
4. That there was a question as to whether the University's practices were aligned with other institutions with regard to international PhD student fees. There was some anecdotal evidence that some institutions had a no fees policy for international PhDs. The Pro Vice-Chancellor (Postgraduate) was not aware of any Universities having this policy but would check.
5. That there needed to be flexibility for scholarships for students who were completing a 90 or 120 point thesis within a 180 point masters.

Resolved

Approval of the recommendations set out in the Report on the Scholarships Framework.

14.44 REQUIREMENTS FOR PHD WITH PUBLICATION

Noted in discussion

That the Requirements for PhD with Publication, as set out in document 14/151, were a tidy up of the previous guidelines and incorporated the changes learnt from implementation.

Resolved

1. Approval of the Requirements for PhD with Publication, as set out in document 14/151,
2. Approval of a change to the PhD regulations to refer to the Requirements for PhD with Publication where necessary.

14.45 REVIEW OF COMMITTEES – PROGRESS REPORT

Considered

1. The report from the Assistant Vice-Chancellor (Executive) on the Review of Committees – Progress Report as set out in document 14/307.
2. Feedback to the Assistant Vice-Chancellor (Executive) on:
 - a. The draft Code of Practice for Committee Chairpersons, as set out in Appendix 1.
 - b. The revised Rules of Procedure for Council and its Committees, as set out in Appendix 2.
 - c. The draft Procedural Guidelines for Meetings outside the University's Governance Framework, as set out in Appendix 3.