UNIVERSITY OF WAIKATO ANIMAL ETHICS COMMITTEE

THE UNIVERSITY OF WAIKATO
Te Whare Wānanga o Waikato

Protocol Number:

END OF PROJECT REPORT

Section 1: Project Summary of Procedures and Animal Use

Project Details **(Do not use acronyms)**	
Full Protocol Title:	
Name of Principal Investigator:	
Faculty/School/Department:	
Proposed Start date: **Actual start date:**	**Proposed completion date**: **Actual completion date:**
Animals species: (common name)	**Number used over entire project:**
Impact Level: (E.g. No impact , Little impact, Moderate impact. See Q 6 Animal Use Statistics Form – Appendix 1):	

Type of Application **(Can tick more than one box):**	☐ Research ☐ Part of research thesis ☐ Teaching ☐ Other (Specify)
Animal Use Statistics	Did the number of animals manipulated vary from the number proposed in the approved protocol ☐ No ☐ Yes**:** please provide a brief explanation
Animal Manipulation Statistics	Did the impact level vary from that proposed in the approved protocol? ☐ No ☐ Yes: please provide a brief explanation

Other animal use statistics	Other than the number of animals manipulated and the level of manipulation, did any other conditions of animal use vary from what was proposed in the approved protocol e.g. animals rehomed instead of euthanised? ☐ No ☐ Yes: please provide details

Standard Operating Procedures:	Were SOPs used in this project? ☐ No ☐ Yes**:** SOP Number/ Title:
	Did the SOPs provide adequate guidelines for the project? ☐ No ☐ Yes How can the SOPs be improved?

Project procedures	Did the procedures used in the project differ from those proposed in the approved protocol? ☐ No ☐ Yes**:** please provide details

Section 2: Project Outcomes

LAY SUMMARY OF THE RESULTS OF THE PROJECT (one paragraph)
(To be written in terms that people with a non-scientific background will understand)

AIMs OF THE PROJECT
(Brief and written in terms that people with a non-scientific background will understand)

What was the aim(s) of the project?

Did the project meet its stated aims?
☐ Yes
☐ No: please provide details

OUTCOMES OF THE PROJECT

List the outcomes of the project including the titles of any publications (theses, journal articles), presentations, press releases, training seminars, etc., and the status of these outcomes e.g. published, in review, proposed, etc.

ADVERSE EVENTS

Were there any adverse events or outcomes? How were these dealt with or reported to the AEC?

Section 3: Institutional Drug Administration Order

INSTITUTIONAL DRUG ADMINISTRATION ORDER
Was an Institutional Drug Administration Order required and approved for this project? ☐ No ☐ Yes: please provide details Name of Product: Proposed amount of product: Actual amount of product used: (If the actual amount used exceeds the amount originally proposed, please provide an explanation)

Section 4: Declaration

Signed by the applicant:

_____ **Date:** _____

I accept responsibility for this project's compliance with the University's Code of Ethical Conduct for the Use of Animals for Teaching and Research.

Signed by the Chief Supervisor (if applicable):

_____ **Date:** _____

I accept responsibility for this project's compliance with the University's Code of Ethical Conduct for the Use of Animals for Teaching and Research.

Please submit this form to the Animal Ethics Committee, Research Office, B Block, University of Waikato
or email animal.ethics@waikato.ac.nz