

Accessibility Services



THE UNIVERSITY OF
WAIKATO
Te Whare Wānanga o Waikato

How to apply for Notetaker Support

1. Login into your MyWaikato.

University of Waikato Sign in

University of Waikato

Username

Password

Sign in

Forgotten your password or having issues signing in?

New to Waikato?

You will need an account in order to study with us and to apply for accommodation.

Create an account

2. Click on Accessibility Services (Eye) – Found on the right-hand side of the Home page.

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MyWaikato

Home Qualifications and Papers Timetable Results Scholarships Graduation Finance +

Help Jessica Anderson

System Message

Student accounts are moving from Google to Microsoft 365.
For further information please click [here](#) for information and support.

Home

Messages

View 18 messages in full screen mode

Status	Subject	Received
	Your enrolment agreement is ready for you to accept	19/10/2023
	Enrolment approval decision	07/09/2023
	Your enrolment agreement is ready for you to accept	03/11/2022
	Enrolment approval decision	20/09/2022
	Scholarship/Award offer - Confirmation	07/09/2022

Showing pages 1 of 4 at 5 records per page

Start Previous 1 2 3 4 Next End

Make an enquiry Moodle External credit transfer

UniRec Accommodation Health Centre

Apply for late withdrawal **Accessibility Services** Careers & Employability

Log a formal complaint

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- You will now be able to see all your Notetaker Support Applications for the previous year. If you haven't applied for any yet, this will be empty.
Click "Apply for notetaker support"

Notetaker support applications				
<input type="button" value="Apply for notetaker support"/>				
Academic year	Papers	Status	Date submitted	Actions
Unknown	COMPX324-23B (HAM)	Submitted	05/Jul/2023	View
Unknown	COMPX323-23A (HAM), COMPX323-23A (HAM)	Submitted	23/Feb/2023	View
Unknown	COMPX301-23A	Submitted	15/Feb/2023	View

First Previous **1** Next Last

- Click "Add a paper"

Application details							
You can add multiple papers per application. Once you have added all papers, click "Submit" to submit your application.							
Paper code	Title	Year	Trimister	Need to be typed	Campus	Lecturer	Actions
No applications yet							

Cancel Withdraw **Add a paper**

- Add the details of your paper. Your paper code will show the current papers you are currently enrolled in.
You should be able to find all this information in your paper outline. Once you have added all the details of your paper, click "Add".

Apply for Notetaker Support

Add a paper	
Paper code*	DATA322-24A (HAM) - Probability and Stochastic ... x
Need to be typed*	<input checked="" type="radio"/> Yes <input type="radio"/> No
Campus*	Hamilton
Lecturer*	Joe Bloggs
Enter multiple if the paper is run by more than one lecturer.	
<input type="button" value="Back"/> <input type="button" value="Add"/>	

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6. If you have another paper to add, click “Add a paper”. You don’t have to do an individual application for each paper.

Once you have added all your papers, click “Submit”. **Please note, that until you click the submit button, Accessibility Services will not receive your notetaker support application.**

The “Cancel” button will take you back to the dashboard to complete at a later date and the “Withdraw” button will remove your application and all paper details.

Apply for Notetaker Support

Application details							
You can add multiple papers per application. Once you have added all papers, click "Submit" to submit your application.							
Paper code	Title	Year	Trimister	Need to be typed	Campus	Lecturer	Actions
DATA322	Probability and Stochastic Processes	2024	A	Yes	Hamilton	Joe Bloggs	Remove
<input type="button" value="Cancel"/>		<input type="button" value="Withdraw"/>		<input type="button" value="Add a paper"/>		<input type="button" value="Submit"/>	

7. Once we have received your notetaker support application, one of the team will be in contact with you to confirm we have received your application.

If you are having trouble with applying for notetaker support and would like help, please contact us at accessibilityservices@waikato.ac.nz.