



BACKGROUND

Established in 2022, the *University of Waikato Certificate of University Preparation Bursary* (hereafter Award) recognizes the University's commitment to supporting students to gain an undergraduate degree.

The Award is offered to all domestic students with an Offer of Place on the Certificate of University Preparation (CUP) and provides \$2,500 towards tuition or accommodation fees only, once the student enters into undergraduate study. The Award is not transferable, and no application is required.

REGULATIONS

1. The Award will be known as the "*University of Waikato Certificate of University Preparation Bursary*"
2. **To be eligible** to receive an offer candidates must be:
 - a. classed as domestic students, and
 - b. offered a place in the Certificate of University Preparation.
3. **To maintain eligibility** recipients must:
 - a. complete the Certificate of University Preparation in the first year of offer¹; and
 - b. be accepted into and enrol full-time (a full-time academic year comprises 120 points) in an undergraduate degree programme² at the University of Waikato for the first time³ in the next available intake after completing the CUP programme.
 - c. see also clause 4b of the regulations for maintenance of Award eligibility in the case of those whose scholarships are deferred to tuition fees.
4. The value of the Award is **\$2,500** and recipients may choose to use the Award towards one of the following:
 - a. accommodation in the [University Halls of Residence](#), or
 - b. tuition fees, only.
 - i. If a recipient is eligible for Fees-Free under the NZ Government's Fees-Free Tertiary Education Policy during the year of tenure then the amount will be credited to the recipient's University of Waikato tuition fees for the following academic year where Fees-Free doesn't apply.

¹ Completion of all four CUP papers are expected for eligibility, however students who are granted entry to undergraduate study on completion of fewer than 4 CUP papers will be recognised as eligible..

² This does not include diplomas, certificates, etc. However, candidates whose degree structure requires them to enrol in an alternative programme of study in the year of tenure can request special consideration by emailing scholarships@waikato.ac.nz.

³ Candidates who have undertaken Unistart papers at the University of Waikato are not excluded by this clause

- ii. Note that, **to maintain eligibility to the following academic year recipients** are required to pass all papers in their first year and maintain all other eligibility requirements
 - iii. If a recipient is not eligible for Fees-Free under the NZ Government's Fees-Free Tertiary Education Policy during the year of tenure of this Scholarship, then the Scholarship will be credited to the recipient's University tuition fees.
5. The Award will be applied after the recipient has successfully met the CUP requirements to be granted entry into their undergraduate study, and before the Trimester withdrawal date of the first Trimester that the recipient begins their undergraduate degree.
6. The tenure of the Award is 12 months even if a recipient's Fees-Free status spreads the processing of the Award over more than one calendar year.
7. Candidates will be advised of the offer of an Award via their MyWaikato portal and must accept the offer by the prescribed date or the offer will lapse.
8. In accepting the Award, the recipient will be deemed to have read, understood, and have accepted the conditions of this Award, and the [Scholarships Policy](#).
9. The Scholarships Committee has the power to amend or vary these regulations provided that there is no departure from the main purpose of the Award.
10. The Scholarships Committee may terminate this Award at any time, and recoup any funds disbursed, if the holder withdraws from the University of Waikato, brings the Award or the University into disrepute⁴, or is otherwise not complying with the conditions governing the Award and/or the regulations of the University of Waikato.
11. The holder will have the right to appeal against any decision to terminate an Award by writing to scholarships@waikato.ac.nz who will forward the appeal to the Scholarships Executive.

AWARD SPECIFICS

1. The Award cannot be held in conjunction with *any other* University of Waikato funded tuition or accommodation fees scholarship, award, discount or bursary.
2. A student who withdraws from the University may (under the provisions of the Fees Regulations) apply for a refund of enrolment fees paid that were not covered by the Award. The Award, however, is not refundable to the student under any circumstances.
3. Candidates must remain enrolled full-time (a full-time academic year comprises 120 points) for the tenure of the award.
4. Should the student withdraw from any papers, without adding sufficient papers to maintain an overall enrolment in 120-points, the Award must be repaid in full.

⁴ See [Code of Student Conduct](#).

5. Recipients of the Award agree to participate, if required, in any promotional activity and events organised by the University of Waikato during the tenure of the Award.